



Local Place Plans Planaichean Àite Ionadail



Local Place Plan Update – March 2024

(as circulated to a range of community councils and other community bodies in Highland by email)

We are pleased to provide an update on Local Place Plans in Highland.

Progress in The Highland Council Development Plans area

- **One** registered Local Place Plan: [Stratherrick and Foyers Local Place Plan](#)
- **One** Local Place Plan being checked against [Scottish Government's legal requirements](#)
- **Eight** other Local Place Plans notified as being in progress on our [map](#) (plus we have been formally notified of a further **three** Local Place Plan areas that we are in the process of adding)

Is your community likewise preparing a Local Place Plan? Let us know by completing a [Preparer Checklist](#) and [Notification of Intent](#) form (community councils do not need to complete a preparer checklist, as the Government does not require them to confirm their community body status).

Deadline for being registered - Friday 27 September 2024

Local Place Plans can be submitted at any time. However, for Local Place Plans to be considered as evidence from the outset of preparing the [new Local Development Plan](#), we were required by Government to set a deadline by which they had to be [registered](#), meaning they must have been checked for compliance with the Government's legal requirements for Local Place Plans and passed.

The minimum time we anticipate for checking a Local Place Plan submission against Government's legal requirements is 10 working days. If you can submit further ahead than this, that would be appreciated, as aspects of your Local Place Plan may need to be revisited before re-submission.

Submitting after the deadline

Should your Local Place Plan not be ready to submit for registration by our deadline, your community can still continue to proceed towards submission. Local Place Plans registered after the deadline will be taken into account at the next opportunity presented by the programme for Local Development Plan preparation, and content from draft and proposed Local Place Plans can be used as part of a community's response to consultation on the Local Development Plan.

New flow chart

Our new [Local Place Plan preparation flow chart](#) helps explain the stages of preparing a Local Place Plan, from draft, to proposed, to finalised, and to registered. Our flow chart also shows the stages at which communities can ask the Council for feedback against the Government's legal requirements.

New template guidance and blank templates

Our new Local Place Plan Template Guidance offers a step-by-step guide to preparing a Local Place Plan. It clearly indicates the Government's legal requirements that must be met at each step for a Local Place Plan to be registered. It also highlights the things that the Council asks for to aid the speed of our checking process against the Government's legal requirements.

Our [Template Guidance in Word](#) can be worked in on a computer, e.g. for adding notes to the boxes, and has a navigation pane that can be activated by clicking on: View - Navigation Pane, in the 'Show' section, in the ribbon in Word. [It is also provided in PDF](#) for ease of printing when using in hard copy.

Used together with our Template Guidance, our blank templates are designed to help communities present (lay out) their [Local Place Plan](#), [Supporting Statement](#), and [information notices](#).

You do not have to use our templates. They are a guide that communities may wish to follow to help ensure that their Local Place Plan meets the Government's legal requirements for Local Place Plan preparation. If a community's Local Place Plan meets the Government legal requirements for Local Place Plans, its style of presentation can be as individual as the community preparing it!

The role of registered Local Place Plans in the Local Development Plan

Registered Local Place Plans can play a part in shaping the Local Development Plan for a region. They are not part of the Local Development Plan but inform the preparation of it. Registered Local Place Plans are considered to supplement, rather than replace, existing means of community engagement.

As part of the preparation of the new Local Development Plan, we will show how elements of the registered Local Place Plans have been taken into account and why they were or were not accepted.

The role of registered Local Place Plans in planning applications

Registered Local Place Plans can be a material consideration when planning applications are being considered by the Planning Authority. Planning colleagues will use [registered Local Place Plans](#) in the same way as other policy and area specific planning guidance can be material considerations, when they consider planning applications. Registered Local Place Plans will continue to be a consideration in any relevant planning application, until replaced or withdrawn by the preparing community body.

For more information

In addition to the above, please visit our [Local Place Plan website](#), which we refreshed when adding our flow chart and templates, including new links to [community engagement and data sources](#).

Contact us

We hope you found this update helpful and informative. If communities in Highland have any questions relating to the Government's legal requirements for the preparation of Local Place Plans, or if you would like to be added to our mailing list to receive future Local Place Plan updates, please contact the Development Plans Team on: lpp@highland.gov.uk